



CHANGES FOR 2018

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AVDC General Policies Regarding Changes in Training Program Requirements

1. *All Changes within this document come into effect January 1, 2018.*
2. Changes are either **Major** or **Minor**.
 - a. A **Major** change affects the **substance** of a training program or credentials requirement, for example reducing or increasing the number of cases required in a particular MRCL category, changing the number of required publications, etc.
 - b. **Minor** changes affect the **format** of a training program or credential's requirement, such as requiring that only AVDC-approved abbreviations are used in AVDC Case Log Diagnosis and Procedure fields in the online case log. For **Minor** changes, trainees and residents are **not** required to change AVDC case log records that already exist, though they are encouraged to do so if the changes are made to facilitate review of case log records by the Training Support or Credentials Committees. Additional **Minor** changes can include different formatting of radiograph sets, submission documentation of publication requirement, etc.
3. **Major** changes are not retroactive – i.e. they do not apply to trainees/residents whose AVDC-approved training program registered start date is earlier than the date on which a change was implemented. However, a trainee or resident can elect to follow the changed requirements if s/he decides to do so, as some **Major** changes are to the advantage of both new and current trainees/residents. *Major changes within this document apply only to residents registered with AVDC on January 1st, 2018 or later; residents registered prior to that date can elect to make use of any Major change if they wish to do so.*
4. **Minor** changes are to be instituted by *all residents* starting January 1 of the year of the change.
5. Changes noted below **apply to both Equine and NSS-SA diploma programs** unless specifically stated otherwise. Changes that apply only to the equine program are in **blue** type and/or listed under the Equine Program changes section.
6. AVDC takes seriously reporting and fee payment requirements, such as response to Action Required notifications associated with Annual Report reviews, submission/approval of Radiograph Sets and payment of Annual Fees. The status of residents not in compliance will be reviewed by the TSC chair and recommendations made to the Board of Directors; registration as a resident or active residency status may be cancelled for non-compliance with AVDC requirements.

Consequences Resulting From Not Meeting Training Program Requirements That Include a Deadline

If the stated submission timelines are not met, the status of the resident's training program registration will be reviewed by the Training Support Committee (TSC) chair. In the absence of an acceptable explanation for missing the deadline and a plan to correct the non-compliance, registration of the training program may be suspended. During the period when registration as an active resident is suspended, accumulation of Specialty Training Hours, Visitation Hours/Diplomate-supervised clinical service time and Case Logging will not be permitted. Also, the six year case logging 'clock' will **not** be stopped during a period in which a program registration is suspended by AVDC.

If a training program registration has been suspended and deadlines are missed on a subsequent occasion by that resident, and in the absence of an acceptable explanation for missing the deadline and a plan to correct the deficiency, a resident's program registration may be terminated by the AVDC Board of Directors on the recommendation of the Training Support Committee.

AVDC understands that there are circumstances that may legitimately prevent a resident from being able to complete a required task in the stated time frame; if such circumstances occur, send an explanatory email note to the Executive Secretary (ExecSec@AVDC.org).

Important Dates and Deadlines for AVDC Residents and Exam Candidates

No Set Date: Residency application and registration start date: No set annual deadline. The **minimum** duration of a full-time residency program is 30 months. The **maximum** duration of a part-time residency program is six years.

Varies from January 31st – October 1st: Annual Report Submission deadline: Varies from January 31st (for residents planning to credential that year) through October 1st, depending on the registration date of your residency program (see the Annual Report section in the [Information for Registered Residents](#) webpage). **All equine annual reports are due January 31.**

End of first residency year: Submission of Radiograph Set(s): By the end of the first year of registration as a resident.

End of second residency year: The required radiograph sets must be **approved** by the end of the second year.

Pre-Approval Submissions: Submission of items for Credentials Committee Pre-Approval: Equipment list, Dental Charts, Specialty Training Hours, Radiograph Sets, Publications can be submitted from September 15th to May 1st. Pre-approval **remains open** to all from **May 1st through September 15th**, but **residents** will experience a delayed response in review time during this period due to credential package reviews. During this time, review priority will be given to residents submitting a credentials package July 15th of that year. Please note that pre-approval notifications are NOT ensured for July 15th credential packages if the resident submits later than May 1st of that year.

July 15th: **Credentials Applications Deadline:** July 15th each year for full- or part-time residents. Applicants whose applications are approved by the Board are then Candidates, eligible to take the examination the next time it is given. Full-time residents who have completed all residency program requirements except the full 30 month program duration requirement can submit a credentials application by July 15th; if the application is approved as complete except for the 30 month requirement, Provisional Approval will be granted, with the stipulation that the Residency Program Director must confirm that the applicant has met the full 30 month residency requirement before full Approval is granted. Upon Provisional Approval being granted, the applicant becomes eligible as a candidate to take the Phase I examination at the next opportunity.

October 31st: Examination Security Form and Fee – Phase 1: The signed form and examination fee are to be submitted to the Executive Secretary by October 31st for the Phase 1 Examination.

January: Phase 1 Examination. Multiple choice questions written examination, given online at regional examination centers.

March 1st: Examination Security Form and Fee – Phase 2: The signed form and examination fee are to be submitted to the Executive Secretary by March 1st for the Phase 2 (practical examination). Candidates are eligible for entry to the Phase 2 examination only after passing the Phase 1 examination.

June: Phase 2 Examination. Given at the Oquendo Education Center, Las Vegas June 4-6, 2019.

Changes in Training Support and Annual Report Items

MAJOR Change:

1. Addition of Dual Tract and Sequential Residency Programs for individuals interested in earning both a Small Animal and Equine AVDC Diploma. For more information regarding these new residency programs, please refer to the online document on the Information for Registered Residents webpage (www.avdc.org/traineeinfo.html) at https://www.avdc.org/DMS_Files/Dual_Diploma_Requirements.pdf.

Changes in Credentials Package Items

MAJOR Change:

Publication Requirement

The January 2018 Publication Requirement change is a **Major** change and applies to both the Small Animal and Equine Programs.

The second article publication requirement has been deleted, and **only** a First article is required for credentials package submission. There have been no other changes to the requirement.

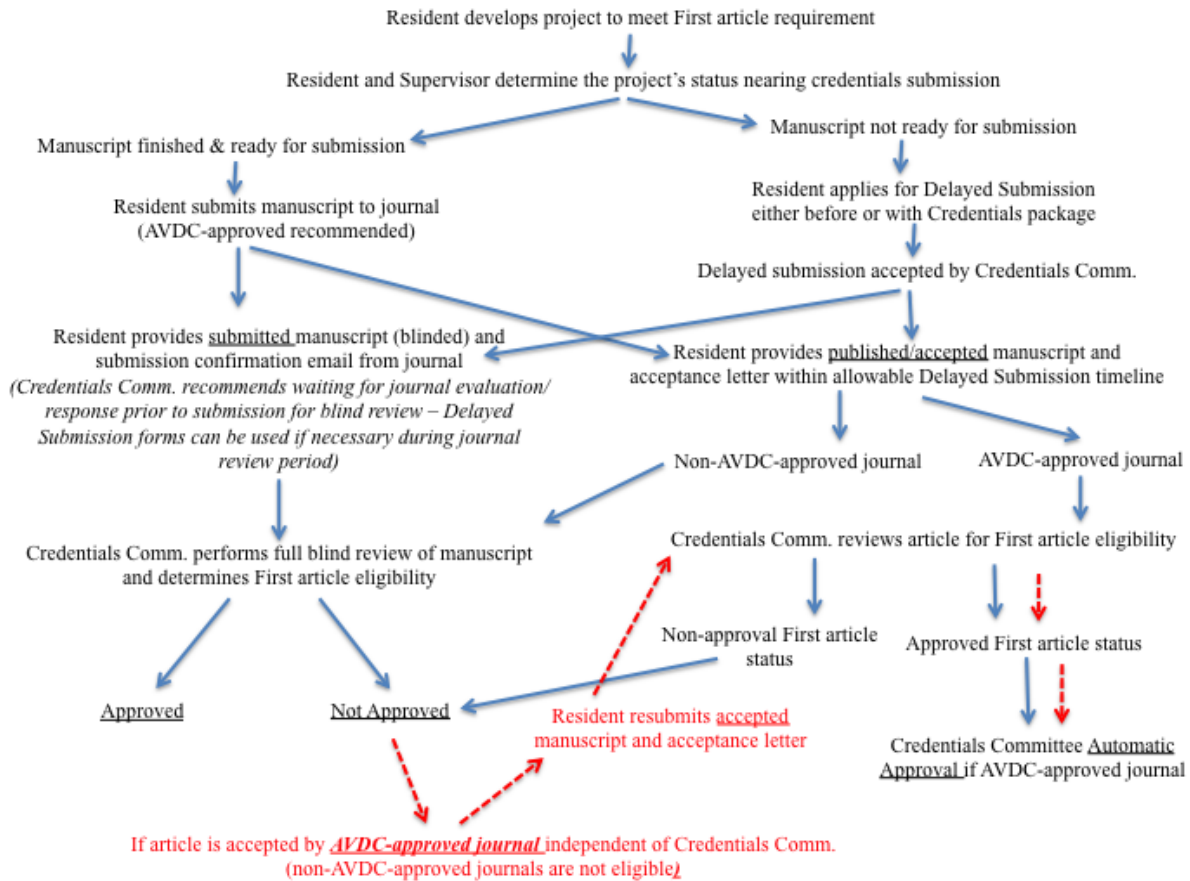
For detailed information on First article qualifications and all details regarding post-2014 publication requirements, please read Publication Requirements located under the *Information for Registered Residents* webpage (<http://www.avdc.org/traineeinfo.html>).

A summary of First article requirements and article submission to the Credentials Committee are provided. Please note that this lists only the major points and the Publications Requirement document should be read thoroughly for details.

Manuscripts that are eligible for First article status:

A paper on a veterinary dental or related topic containing original data (e.g. a research project or a clinical case series) or an in-depth review article, or an article that is a case report that includes an in-depth review of the literature because of the unique features of the case, or equivalent, submitted to a peer-reviewed journal. The trainee/resident is to be the first or only author. A Submission Approval form must be completed and submitted by the Residency Director/Supervisor, confirming that the trainee/resident conducted the research or case series follow up or was the primary dentist on an in-depth case report, conducted the literature search and wrote the first draft of the article, and that the Residency Director/Supervisor has read the article.

Steps in Article Submission to the Credentials Committee:



Changes in Certifying Examination Items

Introduction: There are no MAJOR or MINOR changes for the certifying examination. Please refer to the Examination Information documents online for ALL items and instructions regarding the 2018 examination. These documents can be found on the Information for Registered Residents webpage (<http://www.avdc.org/traineeinfo.html>). Changes in examination policy will apply to all examination candidates regardless of training program or residency.

Historical Note: Phase 2 Examination Core Changes 2017.

The Phase 2 examination is separated into an individual timed core discipline format. If a candidate achieves a score of $\geq 70\%$ in one or more of the Core Discipline sections but does not receive a passing score in other sections, the candidate is awarded a PASS in the Core Discipline(s), and will not have to retake the Core Discipline section(s).

Changes in Equine Program ONLY

All documents relating to the Equine program can be found on the AVDC Equine website (www.avdc.org/Equine_portal.html).

MAJOR Changes:

1. The Equine Phase 2 Examination will follow the NSS/SA format of timed core disciplines. The Phase 2 examination is separated into an individual timed core discipline format. If a candidate achieves a score of $\geq 70\%$ in one or more of the Core Discipline sections but does not receive a passing score in other sections, the candidate is awarded a PASS in the Core Discipline(s), and will not have to retake the Core Discipline section(s).

MINOR Changes:

1. The OS3 category is changed such that all 5 MRCL cases can be filled by equine cadaver work (no other species).
2. All EN2 MRCL cases can be filled by equine cadaver work or non-equid live cases. (historically 3/5 were allowed to be cadaver or non-equid)
3. The Equine Veterinary Journal (EVJ) has been added to the AVDC Equine pre-approved publication list; therefore, articles accepted by EVJ will be automatically pre-approved by the Equine Credentials Committee if the article meets the definition of an AVDC publication. In addition, Equine Veterinary Education (EVE) has been added to the AVDC Equine pre-approved publication list, but solicited works that undergo a modified (reduced) review will still require full Credential Committee review and approval.
4. For **Advanced Standing candidates with a 1 year extension**, all non-approved and unmarked MRCL's from July 15, 2017 forward will require a MRCL long or short form (depending upon your status as primary or assistant) to be filled out by your supervisor or another AVDC/AVDC-Eq Diplomate (candidates were provided prior notice in their individual Credentials Committee response to their 2017 credentials package). Full case documentation will be necessary to enable Supervisors (or other Diplomates) to critically evaluate work. Documents can be uploaded through the DMS for each MRCL case. The Equine Specialty Executive Committee has provided additional clarification to this requirement. MRCL non-approved entries requiring ONLY an abbreviation change do NOT need MRCL forms generated or additional documentation. Entries requiring ONLY an abbreviation change should be addressed by January 31 in your Annual Report (candidates provided previous notification). New cases, cases requiring in detail clarification or changes, and cases to be replaced DO REQUIRE supervisor MRCL forms and complete documentation.