



FORM CRED 830
“Solicited Article” Submitted for AVDC
Review
Report from Supervisor

A “Solicited Article” is an article that will be published in a periodical in which articles are solicited by an Issue Editor, and which are not subject to an anonymous journal peer-review process. For example, articles in the Veterinary Clinics of North America.

If the item to be submitted is a **book chapter**, an AVDC **standard case report** or an **unsolicited journal article**, do not use this form – use the Book Chapter Supervisor Form, the Standard Case Report Supervisor Form or the Journal Article Supervisor Form (*available for download from the Information for Registered Trainees page of the AVDC web site*), or as a link at the top of the DMS document screen.

The Supervisor of the trainee submitting a **solicited article** is to complete and **submit this form as a Word document** (to permit insertion of the code number and redaction of names by the Executive Secretary). The actual article is to be submitted to DMS by the trainee; however, **the Credentials Committee will not review the article if a completed Supervisor form is not available**. The Trainee’s name and the Supervisor’s name will be redacted from this form by the Executive Secretary before it is processed to the Credentials Committee for review.

Code Number:	<i>(To be inserted by the Executive Secretary)</i>
Name of Trainee:	
Title of Article:	
Name of Periodical and Issue Editor:	
Describe the trainee’s roles in writing this article.	
1. Confirmation that the trainee is the only author or first author listed on the article is required . CONFIRM: Yes OR No (delete one) Comments:	
2. Confirmation that the <u>first draft</u> of the article was written solely by the trainee , who also conducted the literature review is required . CONFIRM: Yes OR No (delete one) Comments:	
3. Confirmation that the first draft was submitted to the Issue Editor, and that revisions were made by the trainee before submission in final form to the publisher is required . CONFIRM: Yes OR No (delete one) . Comments:	
4. Confirmation that this solicited article , as submitted for AVDC Credentials Committee review, has been accepted by the Issue Editor or has already been published in the periodical. CONFIRM: Yes OR No (delete one) . Comments:	
Dental discipline:	<i>Delete as appropriate:</i>

<i>(Required only if the article is submitted under the pre-2014 CREP requirement)</i>	<table> <tr><td>Endodontics</td><td>OR</td></tr> <tr><td>Oral Medicine</td><td>OR</td></tr> <tr><td>Oral Surgery</td><td>OR</td></tr> <tr><td>Periodontics</td><td>OR</td></tr> <tr><td>Radiology</td><td>OR</td></tr> <tr><td>Restorative/Prosthodontics</td><td>OR</td></tr> <tr><td>Other</td><td></td></tr> </table>	Endodontics	OR	Oral Medicine	OR	Oral Surgery	OR	Periodontics	OR	Radiology	OR	Restorative/Prosthodontics	OR	Other	
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Oral Medicine	OR														
Oral Surgery	OR														
Periodontics	OR														
Radiology	OR														
Restorative/Prosthodontics	OR														
Other															
<p>I confirm that this item has not been previously submitted to AVDC and will not be submitted for AVDC review on behalf of another trainee. CONFIRM: Yes OR No (delete one). Comments:</p>															
<p>CREP and Publication Credit: This solicited article is submitted under the Pre-2014 CREP system OR the 2014 Publication Requirement (delete one, and delete the unused option below).</p> <p>Pre-2014 CREP system: I recommend awarding 1 OR 2 (delete one) CREP points for this article. To be awarded 2 CREP points, the article must contribute significantly to the literature and include independent observations or conclusion supported by the content of the article. When recommending 2 CREP points, you must give reasons for this recommendation – 2 CREP points will not be awarded if no reasons for doing so are provided by the Supervisor. Reasons:</p> <p>2014 Publication requirement: An approved solicited article can count as either a ‘First Article’ or a ‘Second Article’. For approval as a ‘First article’, the article must be a substantial article that contributes significantly to the literature and includes independent observations or conclusions supported by the content of the article. Delete one of the following: I recommend awarding ‘Second Article’ status for this article, OR I recommend awarding ‘First Article’ status for this article. You must give reasons for this recommendation – First article status will not be awarded if no reasons for doing so are provided by the Supervisor). Reasons:</p>															
Name of Supervisor, signifying approval of the statements above.	<i>(Will be redacted by ExecSec before processing for review)</i>														

Name and save the form as *LASTNAME,FirstName Solicited Article Supervisor Short title*, e.g. *EMILY,Peter Solicited Article - Supervisor - Periodontal Surgery*.

Submit the form as a Word document (do not submit a .pdf file, as the name of the trainee and supervisor will be redacted and the identification code will be entered by the Executive Secretary). The completed Supervisor Report file can be submitted either by attaching it to the DMS document by which the trainee submitted the chapter (*to attach the form to the document, click View My Trainees documents, then click the document name to open the document screen, then click the Attach File command and follow the on-screen directions*) or as an attachment to an e-mail message sent to ExecSec@AVDC.org.