



Training Program

Changes for 2007

May 30 Update: Instructions for submission of Credentials Applications and TSC Annual Reports using DMS were uploaded to the web site May 30th. **Submission via DMS is required.** Read the *Annual Report* document and the *Credentials Application Instructions* document for more information.

The following changes are in effect for the 2007 Credentials and Training Program Requirements and Procedures:

Actual changes are shown in **blue bold font** below.

No ‘**major**’ changes (i.e. changes in training program **content** requirements) were adopted by the AVDC Board in 2006.

Fee Increases

AVDC training program, credentials and examination fees have not increased for several years. For 2007, the **annual training fee** is increased from \$60 to **\$100**. The credentials application fee is increased to **\$950** (\$350 Credentials fee, \$600 Examination fee – the whole fee is payable at the time of submission of the credentials application). If a trainee has paid the \$100 annual program fee for the calendar year in which a credentials application is submitted, the credentials submission fee is reduced to \$850.

Re-examination fees: Practical examination only	US\$500
Written examination only	US\$200
Bench examination only	US\$200
Maximum fee (if practical and one or two other parts are taken)	US\$600

AVDC Resident Supervision by EVDC diplomates

Supervision of an AVDC resident by an EVDC diplomate is now permitted for up to one third of the required 78 weeks of clinical dental service.

Case Logs and MRCL Category Clarifications:

PE4 Involved periodontal treatment (osseous surgery; increasing attachment height; bone augmentation; gingival grafting; guided tissue regeneration [**requires placement of a GTR membrane for classification as GTR**]; periodontal splinting; crown lengthening procedure with alveolar bone contouring) - includes items in PE1 or PE2. (Note:

Extraction followed by placement of a bone substitute or bone promoting material is **not** a PE4 case.**10 cases**

Clarification of PE category: *A PE3 and a PE4 case can be logged for the same patient if e.g. an involved gingival flap procedure was performed on one tooth and a GTR procedure was performed on another tooth. Involved (PE3 and PE4) periodontal procedures include PE1 and PE2 procedures (scaling, curettage) as necessary steps in the PE3 or PE4 procedure - listing a patient as a PE1 or PE2 case when the patients is also logged as a PE3 or PE4 procedure is not permitted.*

Oral Surgery

Definition of “Oral Surgery”:

Surgery involving the tissues comprising and surrounding the oral cavity (including oropharynx, mandible and maxilla) and the tissues directly arising from the oral mucosa (salivary glands).

“Oral surgery” ends just rostral to the larynx but does include salivary gland surgery, even if approached extraorally. The oropharynx is controversial: Procedures performed on tonsils are considered ear-nose-throat (ENT) surgery (and are not to be included as oral surgical cases in an AVDC case log). Cleft soft palate is oral surgery for AVDC logging purposes, while resection of an elongated soft palate as treatment of upper airway obstruction is an ENT procedure (not oral surgery).

Procedures that originate in the oral cavity and that are intended to reach another system are typically not considered oral surgery. Two examples are rhinotomy and intraoral hypophysectomy.

Questions on whether a case can be included in the Oral Surgery category in an AVDC case log can be sent via e-mail to the Executive Secretary (ExecSec@AVDC.org).

Logging of Re-Examination Procedures

This is currently under review.

MRCL Case Diplomat Review Forms to be Submitted Electronically in 2007

A completed *MRCL Case Diplomat Review* form must be available before a case can be logged in the MRCL log. **For 2007 Annual Reports and Credentials applications, the MRCL forms are to be submitted via DMS in electronic format**, as Word.doc files, .jpg images or Acrobat.pdf files. The blank form is available on the *Information for Registered Trainees* web site page as a Word document for down-loading and electronic completion. Alternatively, the blank form can be down-loaded and printed, then completed by hand. Hand-completed forms can then be scanned to create the electronic copy. For trainees who do not have access to a scanner, commercial services such as Kinko’s will batch scan and copy the forms to CD as .jpg or Acrobat files.

Note for supervisors: Completed *MRCL Case Diplomat Review* forms are to be sent to the trainee. You do not need to sign the form provided that you retain a copy of the completed form. Do not submit the forms to AVDC.

Note for Trainees: Submit the completed forms once yearly, as part of your Annual Report or Credentials Application via DMS. Please note that forms submitted electronically since your July 2006 Annual Report was submitted will not be accumulated in your file in the AVDC office – they are to be submitted by you with the batch of completed forms accompanying the 2007

Annual Report or Credentials Application. **DMS now permits multiple files to be tagged for submission via DMS**, so that submission of e.g. multi-image radiograph sets or a long list of MRCL review forms is much quicker than previously.

Case Reports and Radiograph Sets

The *Case Report Requirements* and *Radiograph Set Information* documents and Case Report and Radiograph Set Review Forms have been revised based on recent recommendations from the Credentials Committee. They are available in the link list in the *Information for Registered Trainees* page of the web site. **These changes are designed to assist trainees in preparing an approvable submission.**

Rebuttal Option and Appeals of Adverse Decisions

A **maximum of 30 days** is permitted for receipt by the Executive Secretary of a Rebuttal of a non-approval case report or radiograph set decision. There was previously no time limit.

The periods permitted for stages in consideration of an appeal have been shortened to ensure that AVDC is in compliance with the ABVS requirement that review of appeals following denial of credentials application is completed no less than 45 days prior to the next examination.

Forms have been approved for:

- **Annual Report Evaluation Form** for use by Training Support Committee members. *(Available via the link in the Forms Used by AVDC Committees section at the bottom of the Information for Registered Trainees page of the web site).*
 - **Resident Site Application Form** for use by Diplomates requesting approval of a residency program and by Training Support Committee members. *(Available via the link in the Forms Used by AVDC Committees section at the bottom of the Information for Registered Trainees page of the web site).*
 - **Case Report Supervisor Involvement Form.** *(Available via the Case Report link section in the Information for Registered Trainees page of the web site).*
 - **Application for Approval of Surgery Wet-Lab Courses** (for AVDC endorsement of wet-labs at third-party sites). *(Available via the link in the Forms Used by AVDC Committees section at the bottom of the Information for Registered Trainees page of the web site).*
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Nomenclature and Abbreviations in Case Reports and Case Logs

In the *Case Log Requirements* Document: **All abbreviations in case log entries are to be entered in UPPER CASE letters.**

The *Case Report Requirement* document now includes the following statement: ***When items for which AVDC-approved nomenclature is available are mentioned, the AVDC-approved terminology is to be used. The AVDC Nomenclature is available at <http://www.avdc.org/Nomenclature.pdf> or by clicking the Veterinary Dental Nomenclature link on the AVDC Home page.***

The current AVDC dental fracture abbreviations are not compatible with the nomenclature definitions recently adopted by the Board. The current AVDC dental fracture abbreviations will be acceptable for use in AVDC case logs until 2008. If a fracture abbreviation system based on the recently adopted definitions of dental fractures (available on the *Veterinary*

Dental Nomenclature page) is adopted by the AVDC Board prior to 2008, both systems and combinations of both systems shall be acceptable in AVDC case log abbreviations.

Examination

To eliminate confusion about the timing for submission of re-examination applications for candidates required to re-take parts of the examination, the deadline is **November 15th**.

The Re-examination Application and Examination Security Forms are available from the *Examination* link section of the *Information for Registered Trainees* page of the AVDC web site.

Continued Implementation of DMS

Additional features of the AVDC Document Management System (DMS) will be put in place as development and testing of the system continues. Updates that affect trainees will be reported to all trainees by e-mail.

If you find a bug in DMS or would like to suggest an enhancement, please contact ExecSec@AVDC.org.